

Vos Foundation Application Form

Applicant details

Organisation/Applicant name:		Contact name:	
Department/Division		Title:	
		Position held:	
Postal address:			
			Postcode:
Telephone number	Facsimile number:	Email:	
		Web:	
ABN:	Is your organization a Deductible Gift Recipient? Is your organization registered for GST? Is your organization an Income Tax Exempt Charity?		
For individuals:			
	Referee 1	Referee 2	
Name			
Address			
Email			
Telephone			
Relationship to Applicant			

Project details

Project/Proposal title:		
Project start date:	Amount requested: \$	Total project cost: \$
Project end date:		
Please indicate which area of focus you are seeking funding for: <ul style="list-style-type: none"> Charitable and religious institution Aged, infirmed, poor, widows, orphans and other needy persons Schools & educational institutions Gifts for religious purpose that have some public benefit 		
Please specify if you have applied or received funding from any other sources		

Agreement and declaration

If a funding application is approved, you or your organization must agree to the following Terms and Conditions:

- The grant will only be used for the purpose for which it was given.
- If changes to the project or budget are necessary, a prior written request will be made to the Vos Foundation seeking approval.
- Any special conditions that are attached to the grant must be met
- The Foundation may request a six monthly report to gauge progress.

Signature _____ Date _____

Office use ONLY	Background/history check completed	Approved	Not approved
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Please fax the application form and your proposal to Vos Foundation (03) 6398 8333 or alternatively you can mail it to: Vos Foundation, 3 Hudson Fysh Drive, WESTERN JUNCTION TAS 7212. (Phone details: 03 6398 8300)

Vos Foundation Application Details

Our Mission

To make a positive difference by helping poor and needy people both locally and overseas.

The Vos Foundation was established for assistance to the following persons/organizations:

- Charitable and religious institutions
- Aged, infirmed, poor, widows, orphans and other needy persons.
- Schools and educational institutions
- Scholarships and prizes for the advancement of education.
- Gifts for religious purposes that have some public benefit

Grant application

All applications for assistance must be submitted in writing in the form of a letter no more than three pages in length and with a one page summary outlining the proposal. The letter must have a completed Vos Foundation application form attached and an answer to the last question on this page.

When submitting a proposal, the following items must be addressed/included:

- The project title and description: indicate in the simplest, non-technical terms what the planned project is about
- The project goals detailing objectives and specific activities to accomplish these goals
- When and where will the project take place (include a timetable for the project)
- Give an explanation of how the request meets the Foundation's aims and objectives
- Detail the amount of money sought from the Foundation
- Attach an itemized project budget showing sources of income and expenses
- Detail how the work will continue after the current funding period
- What will your organization be doing towards the accomplishment of the project?

Organisational/Individual Background

Give a brief outline of your organization/individual background

Evaluation

Briefly state how the project will be evaluated

How will your community benefit from your project?

Will you personally benefit from your project/initiative?

What are the project's risks?

Assessment process

The Foundation may request further information from the applicant in order to properly assess the application. If required the applicant may be requested to give a 30 minute presentation of their proposed project to the Vos Foundation committee. Where an applicant is unsuccessful, the Foundation will not advise of the reasons for its decision.

How did you find out about the Vos Foundation?

Any further information you may wish to add: _____